

Pembroke Primary School



Privacy Notice

Pembroke Primary School *Privacy Notice: Use of Educational Information on Children and Young People*

Introduction

Pembroke Primary School, in accordance with UK GDPR and the Data Protection Act 2018, is transparent about the personal data it collects and shares. This notice explains how the school, Monmouthshire County Council, the Education Achievement Service (EAS), and Welsh Government handle pupil data.

Information We Collect

We collect data during enrolment and throughout your child's time at school, including:

- The provision of educational services to individual
- Monitoring and reporting on pupils/children's educational progress
- Monitoring and reporting on pupils/children's conduct
- The provision of welfare, pastoral care and health services
- The giving of support and guidance to children and young people, their parents and legal guardians
- The organisation of educational events and trips
- the planning and management of the school
- Pupil and parent/carers contact details
- Special educational needs and medical information
- Assessment results and attendance records
- Behaviour and welfare information
- Ethnic origin and immigration status (statistical use only)
- Social services involvement, if applicable

Purpose of Collection

We use personal data to: • Support teaching and learning • Monitor progress and wellbeing • Plan school operations and trips • Communicate with parents/carers • Provide data to educational authorities

Who We Share Data With

Data may be shared securely with:

- Monmouthshire County Council and the EAS
- Welsh Government (for research and policy)
- Other schools for transitions
- Examination boards
- Social services and safeguarding bodies
- Approved platforms such as Hwb

Welsh Government, Local Authority and the Education Achievement Service for South East Wales (EAS) The Welsh Government receives information on school pupils normally as part of the Primary Level Annual Schools Census (PLASC). The Welsh Government may receive information on children who attend Local Authority funded early years provision in non-maintained settings. The Welsh Government uses this personal information for research (carried out in a way that ensures individual children and young people cannot be identified) and for statistical purposes, to inform, influence and improve education policy and to monitor the performance of the education service as a whole. Examples of the sort of statistics produced can be viewed at www.wales.gov.uk/statistics

The Local Authority, the regional school improvement service, the Education Achievement Service also uses the personal information collected to do research. They use the results of this research to make decisions on policy and the funding of schools, to calculate the 2019/2020 Version 1.2 performance of schools and help them to set targets. The research is carried out in a way that ensures individual children and young people cannot be identified. In addition the Welsh Government, Local Authority and the Education Achievement Service receive information regarding National Curriculum assessment and public examination results and attendance data at individual pupil level.

Your Data Protection Rights

You have rights under data protection law to:

- Access and correct data
- Object to processing
- Seek redress for breaches
- The right to ask for wrong information to be put right
- the right to seek compensation if an organisation does not comply with the Data Protection Act and you personally suffer damage

Such cases will be considered on an individual basis where the individual concerned is deemed to have insufficient understanding of their rights under the Act. You also have the right to ask the Information Commissioner, who enforces and oversees the Data Protection Act, to assess whether the processing of personal information is likely to comply with the provisions of the Act.

Children aged 12+ may request access independently. Parents/carers may do so depending on circumstances.

Contact Details For enquiries or access requests, please contact:

Pembroke Primary School 📞 01291 440920 ✉️ Pembrokeprimary@monmouthshire.gov.uk

Monmouthshire County Council 📞 01633 644644 ✉️ contact@monmouthshire.gov.uk

Education Achievement Service (EAS) 📞 01443 864963

Welsh Government – Data Protection Officer 🏢 Cathays Park, Cardiff, CF10 3NQ

Information Commissioner's Office (ICO) 🔗 ico.org.uk 📞 0303 123 1113